

JOB DESCRIPTION

Job Title:	Lecturer / Senior Lecturer in Forensic Science	Grade:	AC2/3
Department:	Pharmaceutical, Chemical and Environmental Science.	Date of Job Evaluation:	2011
Role reports to:	HoD PCES		
Direct Reports	None		
Indirect Reports:	None		
Other Key contacts:	Programme Leader, Forensic Science		
This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.			

PURPOSE OF ROLE:

- To contribute to the teaching of undergraduate and post-graduate students within the Department, to enhance the students learning experience, with a focus on Forensic Science in particular.
- To engage in research in Forensic Science, both individually and in partnership with other staff members and develop a good research reputation and publication output.
- To apply for research grants and industrial sponsorship to support the research activities.
- To promote the profile of the Department particularly in the area of Forensic Science.
- To take part in other Departmental or Faculty administrative duties as required.

KEY ACCOUNTABILITIES:

Team Specific:

- Teach and develop course materials at undergraduate and/or postgraduate level as directed by the Head of Department.
- Further develop our Forensic Science programmes.
- Contribute to the development of innovative teaching, learning and assessment approaches in forensic science.
- Supervise undergraduate and postgraduate dissertations in forensic and related studies.
- Support the Programme Leader for Forensic Science with administrative and management responsibility.
- Support the Forensic Technician with the preparation and resetting of practical sessions including those of a 'crime scene' nature.

Generic:

- Marking and assessment activities, both internally and externally.

- Developing the curricula and course design as required.
- Establish an overview of the welfare, progression, examination and assessment of allocated students.
- Implement approved policies, guidelines and standard operating procedures in relation to their academic duties, including the maintenance of student records, course co-ordination, personal tutoring and assessment.
- Contribute to fully developing and enhancing the research profile of the Department and Faculty.
- Establish a track record of high quality publications, disseminated primarily through refereed academic journals.
- Participate in bid writing and securing external research or commercial funding for the Department.
- Actively contribute to the development of interdisciplinary working on a range of research projects.
- Undertake research or significant scholarly activities in support of own teaching activities.
- Supervise the course work and research programmes of postgraduate students as appropriate.
- Take a proactive approach to ethical, good practice and methodological issues.
- Generate research and consultancy income to support their research.
- Develop links with local and national businesses and commercial partners.

Managing Self:

- Contribute to activities enhancing the student experience within the Department/University.
- Accept academic responsibility within the department in respect of student tutoring, student recruitment and advice.
- Participate in open days, school visits and the admissions process, as required.
- Help develop and maintain liaisons with the industry sector and with other institutes in order to develop opportunities for both programme and student development.

Core Requirements:

- Adhere to and promote the University's policies on Equality and Diversity and Information Security Ensure compliance with Health & Safety regulations.
- Support and promote the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.

Additional Requirements:

- Any other duties appropriate to the post and grade.
- Play a full part in the communal life of the University, including attendance at award ceremonies and Open Days.

- Act as ‘ambassadors’ locally, nationally and internationally by promoting a positive image of the University.

The exact balance of research, teaching, administrative and enterprise activities etc. that best suits a lecturer’s skills and competencies is subject to negotiation with Head of Department and may change over time.

KEY PERFORMANCE INDICATORS:

- Positive feedback from student satisfaction surveys.
- Low student attrition and high student achievement rates in accordance with University requirements.
- Evidence of increasing research profile e.g. a record of publication in academic journals.
- Securing grant and other forms of research funding to support their research.

KEY RELATIONSHIPS (Internal & External):

Internal

Reporting to the Head of Department via the Programme Leader for Forensic Sciences.

External

Professional bodies and the Forensic Science community.

PERSON SPECIFICATION

Essential	Desirable
<p>Experience</p> <ul style="list-style-type: none"> • Ability to teach at undergraduate and / or postgraduate level. • Development of new teaching materials and strategies in Forensic Science and related areas. • Experience of working safely within a modern science laboratory environment. <p>Skills</p> <ul style="list-style-type: none"> • Ability to develop a sustainable research programme. • Ability to provide academic and pastoral support. • Organisational and coordination skills. • Willingness to develop new skills / routines / working practices including curriculum and programme development. 	<p>Experience</p> <ul style="list-style-type: none"> • Practical Professional experience in a Forensic Science role. <p>Skills</p> <ul style="list-style-type: none"> • Good understanding of the Forensic sector in academia. • A strong interest in developing new courses and novel ways of delivering such courses.

- Excellent IT skills.

Qualifications

- A relevant first degree.
- A PhD (or willingness to work towards one in an appropriate forensic discipline).

Personal attributes

- A flexible, enthusiastic and proactive attitude to working with a range of colleagues.
- A strongly team-focused and flexible approach to working.
- 'Student-centred' and learning by doing approaches to teaching.
- Ability to prioritise work as required.
- We are looking for people who can help us deliver the [values](#) of the University of Greenwich: Excellence, Determination, Inclusivity, Ambition and Creativity

Qualifications

- Membership of the Chartered Society for Forensic Sciences.

Personal attributes

- An enthusiasm for sharing good practice with colleagues.